



# CO-OPERATIVE ACADEMY OF PROFESSIONAL EDUCATION

## PROCEEDINGS

*CAPE – Onam Advance to employees of CAPE – Sanctioned – Orders issued*

No.Acc2-4471/2014/CAPE/ *4498*

Dated, Thiruvananthapuram, 08.09.2016

*Read: G.O. (P) No.129/2016/Fin dated 01/09/2016*

## ORDER

It has been decided to sanction Onam Advance of Rs.12,000/- to all regular employees of CAPE. Therefore sanction is accorded for payment of Rs.12,000/- (Rupees twelve thousand only) as Onam Advance to regular employees of CAPE before Onam, which will be recovered in five equal instalments starting from the salary for the month of September 2016 due on 01.10.2016. Onam Advance Register should be maintained earmarking separate page to each employee for recording details of recovery.

*a.s. [Signature]*  
8/9/2016  
DIRECTOR

To

- 1 The Principal, College of Engineering, Perumon
- 2 The Principal, College of Engineering, Kidangoor
- 3 The Principal, College of Engineering, Aranmula
- 4 The Principal, College of Engineering, Pathanapuram
- 5 The Principal, College of Engineering & Management, Punnapra
- 6 The Principal, College of Engineering, Thalassery
- 7 The Principal, College of Engineering, Vadakara
- 8 The Principal, College of Engineering, Thrikaripur
- 9 The Principal, College of Engineering, Muttathara
- 10 The Administrator, Sagara Hospital, Punnapra
- 11 The Director, KIMB, Punnapra
- 12 The Director, Institute of Management & Technology, Punnapra
- 13 All Regular staff, CAPE. H.O





# CO-OPERATIVE ACADEMY OF PROFESSIONAL EDUCATION

## PROCEEDINGS

**CAPE – Ad-hoc Bonus and Special Festival Allowance, to the employees of CAPE - Orders issued**

No. Acc2-4471/2014/CAPE/ 4899 Dated, Thiruvananthapuram, 08.09.2016

**Read: 1. G.O. (P)No. 130/2016//15/Fin dated 01.09.2016**

### ORDER

The Government have sanctioned Adhoc Bonus/Special Festival Allowance to the State Govt. Employees vide G.O read as 1<sup>st</sup> paper above. As per the order all employees drawing emoluments upto Rs.21000/- in the pre-revised scale of pay as on 31.03.2016 will be paid Adhoc Bonus at the rate of Rs.3,500/- the year 2015-2016 before the ensuing onam festival. As per the G.O, those who are not eligible to draw bonus will be paid Special Festival Allowance at the rate of Rs.2,400/- and the daily wage employees who are on service before the first Onam i.e. 13.09.2016 and whose services are not terminated before the fourth Onam i.e 16.09.2016 are eligible for Special Festival Allowance @ Rs.1,110/-

It has been decided to sanction Ad-hoc Bonus/Special Festival Allowance at the following rates to the employees of CAPE.

Sl. No.	Categories of employees	Amount of Ad-hoc Bonus/Special Festival Allowance sanctioned during 2016
1.	All employees who are drawing pay on scale of pay and the emoluments not exceeding Rs.21,000/-	Rs.3,500/- (Ad-hoc Bonus)
2.	All other employees including teaching staff who are drawing pay on scale of pay and who are drawing emoluments exceeding Rs.21,000/-	Rs.2,700/-(Special Festival Allowance)
3.	Daily wage employees/Provisional hands who are in service before 1 <sup>st</sup> Onam (13-9-2016) and whose services are not likely to be terminated before 4 <sup>th</sup> Onam (16-9-2016)	Rs.2,700/- (Special Festival Allowance)
4.	Those entered in service on contract basis and still continuing in CAPE service.	Rs.2,700/-(Special Festival Allowance)
5.	Other categories of employees including Adhoc teaching staff	Rs.2,000/-(Special Festival Allowance)

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In the circumstances, sanction is accorded to disburse bonus/special festival allowance to the employees of CAPE as indicated in the table above subject to the following conditions:-

- 1) Those who were on leave without allowance as on date of G.O. i.e. 01-09-2016 to join spouses in India or abroad will not be eligible to receive Adhoc Bonus/Special Festival Allowance.
- 2) Service Pensioners who are re-employed in CAPE and eligible for Adhoc Bonus/Special Festival Allowance from the Govt. exchequer vide G.O. (P)No.130/2016/15/Fin dt:01-09-2016 will not be eligible to receive Adhoc Bonus/Special Festival Allowance.

The Heads of all institutions under CAPE will draw and disburse Ad-hoc Bonus/Special Festival Allowance at the above rates before Onam.

*a.s. [Signature]*  
8/9/2016  
**DIRECTOR**

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