List of Items

Sl. No.	Name of items	Brand/ Specification if any	Unit/ Qty	Rate	GST	Rate Including GST
1	Battery					
	AA		Each			
	AAA		Each			
2	Box file		Each			
3	Calculator		Each			
4	Call Bell		Each			
5	CD		Each			
6	CD Pouch		Each			
7	Cello tape (brown)- 2"		Each			
8	Cello tape white (Big) – 1"		Each			
9	Clip Box		Each			
10	Cloth cover (size (12''x10'')		Each			
11	Correction pen		Each			
12	Cover ($10^{1/2}$"x $4^{1/2}$" White long)		Per 100 covers			
13	Cover (9"x 4") White Small		Per 100 covers			
14	Cover (brown) (12"x10")		Each			
15	Damper		Each			
16	Duster		Each			
17	DVD		Each			
18	Eraser		Each			
19	Fevi stick	15 gm	Each			
20	Flag Sticker- Four colour	18mm x 76 mm /	Each			
		25mm x 75 mm	Each			
21	Gem clip (large)		1 Pkt			
22	Gem clip (small) :	Steel	1 Pkt			
		Plastic Coated	1 Pkt			
23	Gum	700 ml	Each			
		300 ml	Each			
		150 ml	Each			
24	High Lighter pen		Each			
25	Local Delivery Book		Each			
26	Marker Pen		Each			
27	Paper clip/ Binder Clip	15mm	1 Pkt			
		19mm	1 Pkt			
		25mm	1 Pkt			
		32mm	1 Pkt			
		41mm	1 Pkt			
		52mm	1 Pkt			

List of Items

28	Paper weight	Glass					
		Rubber					
29	Pen	Bold	Each				
		Gel	Each				
30	Pencil	Apsara	Each				
31	Permanent Marker (CD Writer Pen)		Each				
32	Pin		1 Pkt				
33	Plastic folder	L.K	Each				
		Khadi Bag	Each				
		Clear Bag	Each				
34	Poker	Plastic	Each				
		Steel	Each				
35	Punch (Double)	Small	Each				
		Medium	Each				
		Big	Each				
36	Punch (Single)		Each				
37	Register (100 page)		Each				
38	Register (200 page)		Each				
39	Rubber band	(Specify Qty in gms)	1 Pkt				
40	Scale (large)	Plastic	Each				
		Steel	Each				
41	Scale (Small)		Each				
42	Scissors	Small	Each				
		Medium	Each				
		Big	Each				
43	Scribbling pad	(No. Of Sheets)	Each				
44	Seal Pad		Each				
45	Seal Pad Ink (blue)	100 ml	Each				
46	Seal Pad Ink (red)	100 ml	Each				
47	Sharpener						
48	Sketch Pen						
49	Stapler (small)	No. 10-1m	Each				
		Medium 24/26 m	Each				
		Big	Each				
50	Stapler Pin (big)	(Specify Sizes)	Each				
51	Stapler pin (Small)	10-1m	Each				
52	Stick file	Thick	Each				
53	Sticky note	2x3	Each				
		3x3	Each				
		3x5	Each				
54	Stock Register		Each				

List of Items

55	Tag (large)		Bundle			
56	Tag (Small)		Bundle			
57	Window cover (Size $10^{1/2}$ x $4^{1/2}$)		Per 100 covers			
58	Window cover (Size 9 x 4) small		Per 100 covers			
59	Writing Board	(Specify size)	Each			
60	Zebra file/ Tag File (Plastic coating)		Each			