



# CO-OPERATIVE ACADEMY OF PROFESSIONAL EDUCATION

(Established by the Government of Kerala)

P2-476/2018/CAPE/ 461

27.02.2018

## QUOTATION NOTICE- 3/2018

Sealed quotations are invited for Printing & Supply of office stationeries like Personal Register, Note Pad, Letter Head, Registers (viz; Admission Register, Inward & Out Ward Registers, Salary Register, etc.), notices, brochures, file boards, books, book binding etc., for Co-operative Academy of Professional Education (CAPE), Thiruvananthapuram for a period of one year from the date of agreement subject to the following terms and conditions.

### Terms and Conditions

1. Items should be delivered within the stipulated time mentioned in supply order.
2. Any difficulty in delivery of stationery due to paucity of raw materials or any other unforeseen contingency shall be intimated well in advance.
3. The price quoted should be inclusive of all taxes and other charges.
4. Any defects/ deviation in specification, quantity or quality in items supplied will amount to outright rejection and loss if any arising that will have to be borne by the supplier.
5. CAPE reserve the right to procure the items directly from other sources when the selected supplier fails to deliver the items in stipulated time/ intimate their inability to honour the supply order for any reason for whatsoever and if later found some items get considerable discount in the market.
6. Repeated supply of inferior quality items will entail cancellation of the agreement at once.

Sealed quotation addressed to the undersigned should reach this office on or before 14.03.2018 at 11 A.M. The envelop should be superscribed "Quotation No.P2-476/2018/CAPE for Printing & Supply of office stationeries".

  
DIRECTOR

To,

1. Notice Board, CAPE H.O.
2. System Analyst, CAPE – for uploading in web site capekerala.org

COBANK Towers, Vikas Bhavan P.O., Thiruvananthapuram-695 033

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